



Home Information
Fire Evacuation Procedure
Appendix A

If fire breaks out in your apartment:

- Leave the apartment where the fire straight away and close the door behind you.
- Do not lock the door.
- Raise the alarm by using the break glass and leave the corridor ensuring that the door is closed behind you.
- Do not try to put the fire out and exit the building.
- Call the fire Service – dial 999 and ask for the Fire Service.

If you see a fire in another part of the building:

- This building is designed to contain a fire in the flat where it starts.
- This means it will usually be safe for you to stay in your own flat if the fire is elsewhere.
- You must leave immediately if smoke affects your home or you are told to do so by the Fire Brigade.
- Do not use the lift.
- If in doubt – get out.

To call the Fire Brigade:

- Dial 999.
- When asked request the Fire Brigade.

The general address is: (although they may wish you to provide your actual apartment address)

West One
Devonshire Green House
14 Fitzwilliam Street
Sheffield
S1 4JL